



राष्ट्रीय प्रौद्योगिकी संस्थान सिलचर
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
सिलचर- 788 010
SILCHAR - 788 010 (ASSAM)

No. NITS/Estt/Advt/Non-Teaching/2023/01

Date: 12.01.2024

**GUIDELINES FOR TRADE TEST, COMPUTER PROFICIENCY TEST AND
STENOGRAPHY/TYPING TEST**

Ref: NITS/Estt/Advt/Non-Teaching/2023/01 dated 07.07.2023	
1.	Technician (50 Marks)
	<p>The Trade Test of candidates will be conducted on the following areas only. The candidate has to choose only one of the trades from the areas mentioned below.</p> <ul style="list-style-type: none">i) Physicsii) Chemistryiii) Civil Engineeringiv) Computer Science and Engineeringv) Electrical Engineeringvi) Electronics & Communication Engineeringvii) Mechanical Engineering <p>Skills pertaining to the subject would be assessed through a trade test conducted by the concerned department. The trade test shall be conducted to elicit the candidate's ability to handle various laboratory/scientific experiments in a typical laboratory setup of the concerned department. This Trade test is aimed to check communication skills on the subject along with the practical knowledge of the candidate in terms of various Do's and Don'ts in a laboratory related to procedures such as hazards, precautions etc. The test will be of qualifying in nature.</p>
2.	Senior Technician (50 Marks)
	<p>The Trade Test of candidates will be conducted on the following areas only. The candidate has to choose only one of the trades from the areas mentioned below.</p> <ul style="list-style-type: none">i) Physicsii) Chemistryiii) Civil Engineeringiv) Computer Science and Engineeringv) Electrical Engineeringvi) Electronics & Communication Engineeringvii) Mechanical Engineering <p>Skills pertaining to the subject would be assessed through a trade test conducted by the concerned department. The trade test shall be conducted to elicit the candidate's ability to handle various laboratory/scientific experiments in a typical laboratory setup of the concerned department. This Trade test is aimed to check communication skills on the</p>

	subject along with the practical knowledge of the candidate in terms of various Do's and Don'ts in a laboratory related to procedures such as hazards, precautions etc. The test will be of qualifying in nature.
3.	Superintendent (50 Marks)
	Skill in noting/drafting, essay and official letter writing along with practical knowledge in handling Computers with special reference to knowledge of word processing, excel, data analysis and preparation of PPT. The test will be of qualifying in nature.
4.	Stenographer (50 Marks)
	Test to asses minimum speed in short hand 80 w.p.m. in Stenography along with practical knowledge in handling Computers with special reference to knowledge of word processing, excel, data analysis and preparation of PPT. The test will be of qualifying in nature.

Sd/-
REGISTRAR